



# ASHRAE

*Technology for a Better Environment*

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**James Nietfeld**

*Secretary – Birmingham Chapter*

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**Meeting Minutes**

ASHRAE Birmingham Chapter  
Executive Board Meeting  
Alagasco Midtown Center  
09 February 2005

**In attendance:** Jody Martin, Ed Senter, Wayne Matthews, Garland Harwell, Ken Rhoden, James Nietfeld, Joe King and Mike Reddington.

**Called to order** at 7:10 a.m.

**Programs:**

January meeting went well, but we ran out of food.  
February meeting will be ECOB. Eleven have signed up (out of 16, previously-reserved seats)  
March program (MCA) – Joe will reserve for 75 to 80 people.  
April will be an ASHRAE Distinguished Lecturer.  
May will be Past President's Night with location TBD.

**CRC:** Chattanooga, TN Sept 8, 9, 10<sup>th</sup>, 2005.. ASHRAE requires that we send a delegate and an alternate. Joe King would like all officers and those on the Board of Governors to attend. Expenses are reimbursed as follows:  
For Delegate and Alternate-- Society will cover mileage, Chapter will cover room expenses  
For Research Promotion Chair and Membership Chair -- Society will cover mileage, Chapter will cover 1/2 room expenses  
For other Chapter members -- Chapter will cover 1/2 mileage and 1/2 of room expenses.  
Each person is responsible for the CRC registration fee.

Mike suggested that we post this policy at the web site. Ed has a copy of the Chapter Bylaws and Policies. Ken has electronic version of Bylaws.

Birmingham 2006 CRC. We signed the Wynfree contract. Ken is the CRC Committee chair, Wayne and Mike are co-chairs. Mike suggested we prepare a draft CRC Schedule. Ken stated that the committee would have a meeting in April or May, plus a summer meeting to prepare marketing flyer.

**Attendance/ Reception:** Dan Compagno did a great job at the Jan meeting.

**Audit:** No activity.

**Student Activity:** John Richardson is the (new?) Regional Student Activity Chair. Joe will discuss with Chris Stripling.

**CTTC/Tega:** Last Fri AM they had a small meeting. They need to pay seminar presenters promptly. They will have a brainstorming session to determine upcoming programs and tech sessions. At the 90.1 seminar, they had 33 people, total. James will put tech sessions back on front page of web site.

**Membership Promotion:** The chapter will pay for Frank Kornowics (sp?) membership fee. Regarding chapter member delinquents, we will send them a letter stating that they either pay or resign.

**Research Promotion / Golf Tournament:** Mike will contact Ken and Jeff Brown and Steve Roberson. Golf tournament will be in May.

*American Society of Heating, Refrigerating and Air-Conditioning Engineers, Inc.*

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A N I N T E R N A T I O N A L O R G A N I Z A T I O N

**New Business:** Job postings and other announcements. Joe would like Board to decide. Wayne suggested drafting a recommendation to the board formalizing guidelines. Mike suggested that it be members only. We would need to determine editing rights and editorial control. Mike suggested that we need to develop policies. James said he would head up the effort with Joe and Ken and present it at the next meeting.

**Nominating:** George Jackins heads the nominating committee. Wayne is incoming chapter president.

**Treasurer's Update:** No report. Joe will ask Michelle to send out a report at a later date.

**Honors and Awards:** No report.

**Directory:** Garland will contact ASHRAE and request a current roster. Joe stated that Mobile chapter published yearly. Joe will contact Art (the new DRC). Perhaps we could sell spots in the newsletter for \$125 each. Ken said the Alabama Power will print the directory for free. Mike suggested just getting the directory out and make money next year. Not available to non-members.

**Meeting adjourned** at 8:10 am.

Respectfully submitted by James Nietfeld to the Board via email and hand delivery on 9 Mar 2005.